



**HEALTH PROFESSIONS
EDUCATION FOUNDATION**
Giving Golden Opportunities

DATE : December 1, 2000

TO : Potential Applicants

FROM : LaTanya A. Henley
Program Administrator

SUBJECT: **HEALTH PROFESSIONS EDUCATION SCHOLARSHIP PROGRAM**

An application packet is attached for the Health Professions Education Scholarship Program. Scholarship assistance is available for the 2001-2002 school year. Persons interested in applying for this scholarship should send a completed application package to:

Health Professions Education Foundation
1600 9th Street, Suite 436
Sacramento, CA 95814

Application packages must be received (not postmarked) in the Foundation Office by 5:00 p.m. on April 25, 2001. Late or incomplete applications will not be accepted.

Questions about the Program and/or the application requirements should be directed to the Health Professions Education Foundation at (800) 773-1669.

NOTE: IT IS THE APPLICANT'S RESPONSIBILITY TO CONTACT THE FOUNDATION AT (800) 773-1669, BY 5:00 P.M. ON THE FINAL FILING DATE, TO VERIFY WHETHER HIS/HER APPLICATION WAS RECEIVED, AND WAS COMPLETE AND ACCURATE. THE FOUNDATION WILL NOT PLACE CALLS TO REQUEST ADDITIONAL INFORMATION OR TO CLARIFY INFORMATION PROVIDED. IF THE APPLICANT MAKES AN INQUIRY AND IS INFORMED THAT HIS/HER APPLICATION IS INCOMPLETE, THE APPLICANT WILL HAVE 5 BUSINESS DAYS TO SUBMIT ORIGINALS OF ALL DOCUMENTS REQUIRED TO COMPLETE THE APPLICATION PACKAGE (COPIES AND FAXES WILL NOT BE ACCEPTED).



HEALTH PROFESSIONS EDUCATION SCHOLARSHIP PROGRAM INSTRUCTIONS

PROGRAM DESCRIPTION

The purpose of the Health Professions Education Scholarship Program is to increase the number of dentists, dental hygienists, nurse practitioners, certified nurse midwives and physician assistants who are practicing direct patient care in medically underserved areas (MUA) of California. Eligible applicants may receive up to \$10,000 per year.

Detailed information pertaining to medically underserved areas and facilities in California is available on the HPEF web site at <http://www.healthprofessions.ca.gov>.

Scholarship applications are accepted annually. Students may apply for this scholarship for each academic year that he/she is enrolled in the above-noted programs and meets the eligibility requirements.

Funding for the Health Professions Education Scholarship Program is made possible through grants from The California Endowment and The California Wellness Foundation.

ELIGIBILITY REQUIREMENTS

The applicant must meet the following requirements:

- Be a U.S. citizen or permanent resident and a California resident.
- Be accepted to or enrolled in a dental, dental hygienist, nurse practitioner, certified nurse midwifery or physician assistant program within California.
- Be enrolled in at least 6.0 units for each semester/quarter that scholarship funds are being sought.
- Have and maintain a minimum 2.0 grade point average (GPA) for each semester/quarter for which funds are being sought.
- Agree to practice in the specialty for which funds have been awarded in direct patient care for at least two years in a medically underserved area of California.
- Submit completed application packet by the final filing date.

**APPLICATION
REQUIREMENTS**

The applicant must submit the completed application package by the due date. Late or incomplete application packages will not be considered. The completed application package consists of the following:

- The attached Health Professions Education Scholarship Application. Personal statements or autobiographies will not be accepted in lieu of the application. Please do not bind or submit applications in a loose-leaf binder.
- Three *original* letters of recommendation. Copies will not be accepted. Recommendations should be provided by instructors, supervisors and/or organizations for which you have performed paid, volunteer, or other community service. At least one letter must be from a faculty person. **All letters must be dated within six months of the final filing date and must include a telephone number for verification.**
- Graduation Date Verification Form (page 6 of application).
- Official college transcripts for at least the last two years. If you have been out of school for the last two years, submit your most recent transcripts. All official transcripts related to your degree should be provided. If the upcoming academic year is the first year you will be enrolled in a dental, dental hygiene, nurse practitioner, nurse midwifery, or physician assistant program, please submit official transcripts for your prerequisite course work.
- Student Aid Report (SAR). Applicants are expected to submit a copy of their Student Aid Report that reflects the results of filing the Free Application for Federal Student Aid (FAFSA). Applicants should file a FAFSA prior to March 2nd in order to ensure that they have the SAR to file with their Health Professions Education Scholarship Application. The FAFSA is available from all college financial aid offices and is also available on the Internet at <http://www.ed.gov/offices/OPE/express.html>. Applicants who do not apply for financial aid must complete page 5 of the application and submit prior year tax returns.

Applications that do not include documentation of financial need and/or community service will be accepted; however, absence of the information will reduce the likelihood of selection for a scholarship.

**APPLICATION
FILING
DEADLINE:****APRIL 25, 2001**

Late and/or incomplete applications will not be evaluated. The Foundation will not notify applicants of any deficiencies. It is the applicant's responsibility to contact the Foundation by 5:00 p.m. on the final filing date to verify whether his/her application was received and is complete and accurate.

Applicants should duplicate the application prior to submission. The Foundation will not return any documents submitted in the application package. The Foundation will not forward documents to other organizations.

Falsification of application information will disqualify the applicant and the appropriate licensing board will be notified.

**SELECTION
CRITERIA**

Selection of scholarship recipients is based solely on information contained in the application packet. Therefore, applicants should provide specific responses to the questions. Criteria used in determining the award of scholarships are the applicant's:

- Community Background—family structure, area(s) where you grew up (e.g., rural, urban, suburban area; medically underserved area), socioeconomic status, achievements, challenges, and adverse conditions;
- Community Involvement—documented volunteer service and activities particularly in a medically underserved area;
- Work Experience—direct patient care experiences in a medically underserved area;
- Career Goals—professional goals and plans for the next five to ten years;
- Academic Performance—prior and current academic performance and potential for future academic success; and
- Financial Need—actual or potential difficulty in completing education in the absence of financial assistance.

Priority is given to full and part-time students who will complete their degree requirements within the next two years. Applicants who have previously received scholarships are not guaranteed funding for a second year. Due to limited funding, recipients who breach their contracts with the Foundation will not be allowed to apply for additional funding.

NOTIFICATION OF SCHOLARSHIP AWARDS Applicants will be notified in writing within eight weeks of the final filing date.

CONDITIONS FOR GRANTING A SCHOLARSHIP Scholarship recipients must sign a contract with the California Office of Statewide Health Planning and Development. The contract requires the scholarship recipient, upon graduation, to practice full-time direct patient care in the specialty for which funds were awarded, for at least two years in a medically underserved area of California. Recipients are required to repay any awarded scholarship funds, plus interest, if the contract terms are not fulfilled.

REMINDER It is the applicant's responsibility to contact the Foundation at (800) 773-1669, by 5:00 p.m. on the final filing date, to verify whether his/her application was received and is complete and accurate. The Foundation will not place calls to request additional information or to clarify information provided. If the applicant makes an inquiry and is informed that his/her application is incomplete, the applicant will have 5 business days to submit originals of all documents required to complete the application package. (Copies and faxes will not be accepted.)